



# Marlborough Area Neighbourhood Plan

**Steering Group Meeting**  
**Thursday, 22<sup>nd</sup> March 2018 at 2.30 pm**  
**Council Chamber, Town Hall, Marlborough**

**Present:** Cllr Mervyn Hall (Chair) [MH], Noel Barrett-Morton [NB-M], Susanne Harris [SH], Dr Sam Page (DSP), Shelley Parker (Town Clerk) [SP], Bill Roe (Marlborough College) [BR], Sir Nigel Thompson (Mildenhall PC) [SNT] and Deirdre Watson (Mildenhall PC) [DW]

**Glossary of Terms:** **ARK** – Action for the River Kennet - **CCG** - Clinical Commissioning Group - **DCLG** – Department of Communities and Local Government – **HNA** – Housing Needs Assessment - **MTC** – Marlborough Town Council – **NA** - Neighbourhood Area – **NFU** – National Farmers Union - **NP** – Neighbourhood Plan - **NPSG** – Neighbourhood Plan Steering Group - **PC** – Parish Council – **PPG** – Patient Participation Group – **SHLAA** – Strategic Housing Land Availability Assessment - **SHMA** – Strategic Housing Market Assessment - **SEA** – Strategic Environmental Assessment - **ToR** – Terms of Reference - **TM** - Transition Marlborough - **WCS** – Wiltshire Core Strategy – **WC** – Wiltshire Council - **WP** – Working Party

## NOTES

### 1. Apologies/Matters Arising

There were apologies from Cllr Peter Cairns, Cllr Stewart Dobson, Morgan Jones, Ian Mellor and Guy Singleton. Following round the table updates, all agreed the minutes of the meeting of 22<sup>nd</sup> February 2018 as a correct record.

MH updated all about the sale of land at Kelham Gardens (adjacent to the former Gas Works site) and owned by Wiltshire Council. (This had been brought to the attention of the Town Council by IM). The area may be suitable for car parking and the Town Council was looking into this possibility through a Planning Consultant.

SH said that she had contacted MJ about the Open Spaces Study which contained outdated information. The document was produced by external consultants and due to lack of resource, updating could not be undertaken in-house. He suggested that this could instead be done as part of the Neighbourhood Plan process.

### 2. First Draft of Context/Vision Statement/Recommendations (Author Ian Mellor)

All agreed that this was a useful draft and discussed various elements towards a final version of a Vision Statement. Parts of it could certainly be used in the Plan itself as could the work undertaken in *Description of the MANP Parishes* document produced by SH at: <file:///C:/Users/shell/Downloads/Description%20of%20Marlborough%20Area%20Neighbourhood%20Plan%20Parishes.pdf>

Main points of discussion included that the vision should:

Make more reference to the 3 parishes to avoid it being too Marlborough-centric

- Include reference to the Conservation Area Statement
- Make reference to the River Kennet
- Encourage tourism
- Include the word 'quintessential'

- Have a tone that indicated that there was a desire to maintain a historic yet youthful, and diverse community with a vibrant economy

**ACTION:MH to draft a Vision Statement drawing on the meeting discussion and IM's draft document.**

### **3. Call for Sites**

SP confirmed that MANP had been successful in its application for grant funding from Locality for this. However, it was advised that the money would be best used towards other technical assistance such as for the SEA and that a local consultant be used for this exercise. The dedicated ear marked reserve held by the Town Council could cover it. A meeting was being arranged to meet a potential consultant who would need a steer as to key landowners and contact details, local networks, etc.

Key landowners to include in the exercise would be – Wiltshire Council, Marlborough Town Council, Marlborough College, Ramsbury Estates, farmers, utility companies, The Crown Estate, Savernake Trust, Temple Farm, T H White, Manton Estate etc.

**ACTION: - All NSPG members to be invited to a meeting with consultants in April.**

### **4. AOB/Next Meeting**

Improving Air Quality in Marlborough – All agreed that the paper produced and circulated by Transition Marlborough was a good one. It was clear that more work needed to build on the that already undertaken on the de-priming of the A346. This was likely to include another number plate survey. The de-priming of the road should be referred to as a recommendation in the plan.

Drafting of the Plan - All agreed that the style and structure of the Plan should be simple and easy to read. A good example was the Warminster Neighbourhood Plan. This included diagrams, images and Community Comment (often where an issue could not be covered by the NP but was still worthy of inclusion in the document.) Surveys, etc could form part of the appendices. Now that a Contents List was in place, work on the drafting of the Plan could start.

**ACTION: SH and DW to begin drafting the plan.**

Website – DW commented that more was required for the website. Few pareto charts appeared. It was not completely clear what was needed.

**ACTION: SP/DSP/SH to look at posting the transport information online**

Opens Space Requirements – SP asked whether details listed on the Land Requirement List would be checked with contributors (e.g. the Golf Club) before going final. SH commented that this would be the case

Next meeting – The next meeting will take place on Thursday, 26<sup>th</sup> April 2018 at 1:30pm in the Council Chamber.

**Town Clerk - March 2018**